

## The Federation of Middleham (VA) and Spennithorne (VC) CE Primary Schools

## Executive Headteacher – Mrs Marie Mann

#### A PLACE TO LEARN, LOVE & GROW

Blessed is the one who trusts in the Lord, whose confidence is in him.

They will be like a tree planted by the water that sends out its roots by the stream.

It does not fear when heat comes; its leaves are always green.

It has no worries in a year of drought and never fails to bear fruit.



Jeremiah 17: 7 - 8

# The Federation of Middleham (VA) and Spennithorne (VC) CE Primary Schools

## **Special Educational Needs and Disability Policy**

Date: November 2021

Review date: November 2022

SENCo: Mrs Alexa Barber

Date of NASENCo Award: March 2019

SEND Governor: Kathy Wheeler

This Policy has been written to reflect current legislation and other school policies:

- The Children and Families Act 2014
- Equality Act 2010: advice for schools DfE Feb 2013
- Special Educational Needs and Disability Regulations 2014
- Special Educational Needs and Disabilities Code of Practice 0 25 (January 2015) (SEND CoP)
- Schools SEN Information Report Regulations 2015
- Current Statutory Guidance on Supporting pupils at school with medical conditions
- School's Safeguarding Policy
- Current teachers standards
- Current teaching assistant standards
- School's Accessibility Plan

#### School Fthos

Our Federation vision and values are at the root of all that we do. We seek to give our children healthy roots, to enable them to **learn** and live fruitful lives: to **love** one another, to care for the environment in which they are planted and the wider world, and to **grow** in whatever they do.

We have high aspirations for all our children and expect them to achieve the highest standards. Our core aims are to provide a learning environment that empowers the children to be:

### ASPIRATIONAL RESPECTFUL RESILIENT

We believe that by having these three aims at the root of all that we do, this will equip our pupils to LIVE FRUITFUL LIVES and that they will be able to LEARN, LOVE and GROW.

#### Objectives and aims

This policy is written to ensure everyone working in our school is clear about the ethos, principles, procedures and practice for pupils with Special Educational Needs and Disabilities (SEND). Every adult within our school must follow this policy. We use 'must' when referring to a statutory requirement.

All items in italics are taken directly from the <u>SEND Code of Practice</u> 2015

- 6.1 All children and young people are entitled to an appropriate education, one that is appropriate to their needs, promotes high standards and the fulfilment of potential. This should enable them to:
- achieve their best
- · become confident individuals living fulfilled lives, and
- make a successful transition into adulthood, whether into employment, further or higher education or training

#### Things we **must** do:

- use our <u>best endeavours</u> to make sure that a child with SEND gets the support they need this means doing everything we can to meet the needs of children and young people with SEND
- ensure that children and young people with SEND engage in the activities of the school alongside pupils who do not have SEND
- designate a teacher to be responsible for co-ordinating SEND provision the Special Educational Needs co-ordinator, or SENCo
- inform parents when we are making special educational provision for their child
- prepare a SEN information report, which we publish on our school website
- state our arrangements for the admission of disabled children,
- state the steps being taken to prevent disabled children from being treated less favourably than others,
- provide facilities to enable access to our school for disabled children and publish our <u>accessibility plan</u> on our school website showing how we plan to improve access progressively over time
- have due regard to the general duties to promote disability equality.

A member of our governing body or a sub-committee has specific oversight of the school's arrangements for SEN and disability. This person is identified on the front page. All school leaders will regularly review how expertise and resources to address SEN can be used to build the quality of whole-school provision as part of our approach to school improvement.

The quality of education and the progress made by pupils with SEN is a core part of our school's performance management arrangements and its approach to professional development for all teaching and support staff. In addition, this also contributes to our school self-evaluation.

## How Do Teachers Identify Pupils with SEND

**See** Flowchart for teachers (page 12)

6.2 Every school is required to identify and address the SEN of the pupils that they support.

6.36 Teachers are responsible and accountable for the progress and development of the pupils in their class, including where pupils access support from teaching assistants or specialist staff.

The identification of SEN is built into our overall approach to monitoring the progress and development of all our pupils.

The steps below outlines the process that you as a teacher will follow to identify pupils with SEN.

- 1. Any child who gives you a concern whether it is due to a lack of academic progress, development or social need will be noted and <u>dated</u> on the child's records. This is referred to as a 'short note' in the SEND CoP. It is imperative that your initial concern is logged and dated. We use the "<u>At a Glance</u>" document to note these concerns. The form should be completed as fully as possible, saved in the SEND channel on Microsoft Teams (creating a new folder for the child if necessary) and a link to this document should then be sent to the SENCo (via email) who will mark the date the concern was raised in. It might be appropriate at this stage to begin to use a 'chronology of support and involvement' This again should be completed as far as possible and filed within the child's individual SEN file as above and the SENCo notified. If there is a child protection issue then our school's safeguarding procedures MUST be followed.
- 2. If a parent or pupil also raises a concern, this must be taken seriously and we must listen to these concerns. These will be noted and dated on the child's records, as above. Again, inform the SENCo and/or the EHT of their concern within 2 working days and log as above. If there is a child protection issue then our school's safeguarding procedures MUST be followed.
- 3. N.B. At this point the child is <u>not</u> regarded as having SEN. How well the child responds or otherwise to the adjustments will determine if s/he has SEN.

The class teacher will discuss the concerns <u>informally</u> with the parent and gather information about what the possible barrier to learning is. Our SENCo will support you, if required. You will make any reasonable adjustments to your teaching that are required and report at the next pupil progress meeting on the impact of your adjustments (or at the next agreed time – this will be a maximum period of one term).

6.21 Persistent disruptive or withdrawn behaviours do not necessarily mean that the child has SEN. Where there are concerns this needs to be logged and an assessment made by the class teacher, supported by the SENCo, if required. This is to determine whether there are any causal factors such as unidentified learning difficulties, difficulties with communication or mental health issues.

If appropriate, the SENCo may approach others such as Early Help as per the guidance in North Yorkshire County Council's (NYCC) <u>Ladder of Intervention</u>. Any child in our school with SEND will not be discriminated against, sanctioned or disciplined due to their special educational need.

- 6.17 Class and other regular teachers, supported by the senior leadership team, should make regular assessments of progress for all pupils. These should seek to identify pupils making less than expected progress given their age and individual circumstances. This can be characterised by progress which:
- is significantly slower than that of their peers starting from the same baseline
- fails to match or better the child's previous rate of progress
- fails to close the attainment gap between the child and their peers
- widens the attainment gap

6.18 It can include progress in areas other than attainment – for instance where a pupil needs to make additional progress with wider development or social needs in order to make a successful transition to adult life.

6.23 Slow progress and low attainment do not necessarily mean that a child has SEN and should not automatically lead to a pupil being recorded as having SEN. However, they may be an indicator of a range of learning difficulties or disabilities. Equally, it should not be assumed that attainment in line with chronological age means that there is no learning difficulty or disability. Some learning difficulties and disabilities occur across the range of cognitive ability and, left unaddressed, may lead to frustration, which may manifest itself as disaffection, emotional or behavioural difficulties.

At this point, a decision as to whether the child has SEN will be made in conjunction with the SENCo. The child is now described as being at 'SEN Support'. They will appear as Code K on our school census. If required, we can seek advice from the local SEND Hub manager to clarify our decision. This will be undertaken by the SENCo.

4. Our SENCo will maintain a list of pupils who have been identified as having SEN on our SEN list. All teachers can access this list in order to see the records for the pupils they teach. Anyone accessing this list must treat the content in confidence and in line with General Data Protection Act 2018 and Protection Regulations 2017 (GDPR). All information such as SEN support plans, communications, reports, EHCPs, annual reviews etc. are available within the child's individual file on Teams. Teachers are required to upload any information and plans to the correct pupil file within 5 working days of them being received or written.

#### There are 4 broad areas of need

- Communication and Interaction
- Cognition and Learning
- Social, emotional and mental health difficulties
- Sensory and/or physical needs

If you would like further clarification of these areas of need, then consult the SEND CoP 6.28- 6.35 or discuss with our SENCo. To assist us, NYCC has <u>banding descriptors</u> for each area of need.

## Special Educational Provision

Once the child has been identified as having SEN then the formal process begins. We **must** take action to remove barriers to learning and put effective special educational provision in place.

This is called the Graduated Response. It is a 4-part cycle: Assess, Plan, Do and Review.

Parents **must** be informed that their child has SEN and that additional and different provision is being provided for their child. Parents will be signposted to NYCC special educational needs and disabilities advisory and support service (SENDIASS) and the <u>local offer</u>. A link to this can also be found on our school website.

The graduated response is outlined below:

- Assess. Assess CHILDs needs this happens at the start of each termly cycle to ensure we
  obtain a clear analysis of the CHILD's need. The SENCo will support if required. We will
  ensure that the assessment informs any adjustments, approaches, resources, intervention
  and/or support required.
- 2. **Plan.** This will be undertaken at least termly with the parents and CHILD. The views of parents and pupils are of paramount importance. This will be recorded on the plan. The plan is written by the class teacher, supported by the SENCo if required. We use the individual provision map template (see page 16 17). The focus will be on how to overcome the barriers to learning identified in the assessment. An agreed date to review the plan with the parents will be made at this meeting. Teachers are advised to refer to our whole school provision maps. To help plan any adjustments, approaches, resources or interventions required. If additional adult support is to be provided whether in-class or outside of class, it must be clear how, what and when this will be undertaken. The class teacher is responsible for monitoring the impact, supported by the SENCo. The additional adult support is someone who must be suitably trained to undertake the intervention.

The autumn plans will be written before the October half term holiday, the spring and summer plans will be written within the first two weeks of each term. The plans will be uploaded into the child's SEN folder within 5 working days of the meeting and a copy given/sent to the parent. The date of the next meeting will be put into the school diary. Do not agree to any evidence based interventions being put into the plan without first consulting the SENCo and the EHT to ensure availability of the person delivering it. The SENCo will monitor the quality and appropriateness of the plans.

- 3. Do. The class teacher remains responsible for the child. Where provision is provided by teaching assistants (TAs) or specialist teachers, the responsibility remains with the class teacher. TAs must supplement and not replace teachers. Teachers are still required to work with the child in order to plan and assess the impact of any adjustments support or interventions. The SENCo will support the class teacher in the further assessment of the child's particular strengths and needs, by problem solving and advising on the effective implementation of support. The SENCo will monitor this provision.
- 4. Review The class teacher will review the plan with the parents and CHILD on the agreed date. The impact and quality of the support and interventions will be evaluated. This will feed back into the analysis of the pupil's needs. Parents will be given clear information about the impact of the support and interventions provided, enabling them to be involved in planning next steps.

#### **Involving Specialists**

If at any point the class teacher - in consultation with the SENCo - feels they need additional advice and support from an outside agency then the consent of the parent **must** be obtained first.

This would be undertaken by the SENCo, in consultation with parents and teachers when a pupil continues to make little or no progress or where they continue to work at levels substantially below those expected of pupils of a similar age despite evidence-based interventions/adjustments. These interventions/support will be delivered by appropriately trained staff.

The class teacher will be asked to support the completion of the application. Class teachers are expected to engage with the outside agency the school has approached, incorporate their recommendations into their plans, and facilitate information sharing between the parents/carers and the outside agency.

#### Transition

SEN support will include a plan for effective transition between phases of education. The chronology of support and involvement (see page 13- 15) includes a section for completion by the class teacher at points of transition. This will be completed in a timely way so that the receiving establishment has all the relevant information they require. The SENCo will support the class teacher.

## Education, Health and Care Plans (EHCP)

Where a child is in in receipt of an EHCP, the provision in Section F of the EHCP **must** be provided. Our teachers remain responsible for the child's progress. There will still be termly reviews and the graduated response will remain in place. In addition, there will be an 'Annual Review' held each year. This **must** be before the date of the anniversary of the plan being issued. The SENCo will chair the meeting and complete the required paperwork. For further details about this process and who is invited, please discuss this with the SENCo.

## Confidentiality

Staff may have access to personal data about pupils and their families which must be kept confidential at all times and only shared when legally permissible to do so and in the interest of the child. Records should only be shared with those who have a legitimate professional need to see them. Staff should never use confidential or personal information about a child or her/his family for their own, or others advantage (including that of partners, friends, relatives or other organisations). Information must never be used to intimidate, humiliate, or embarrass the child. Confidential information should never be used casually in conversation or shared with any person other than on a need-to-know basis. In circumstances where the child's identity does not need to be disclosed the information should be used anonymously. There are some circumstances in which a member of staff may be expected to share information about a child, for example when abuse is alleged or suspected. In such cases, individuals have a responsibility to pass information on without delay, but only to those with designated safeguarding responsibilities or to statutory services. If a child, or their parent / carer makes a disclosure regarding abuse or neglect, the member of staff should follow our school safeguarding procedures.

## Roles and Responsibilities

Our school leaders and teaching staff, including the SENCo, will analyse data to identify any patterns in the identification of SEN, within the school and in comparison with local and national data. We will then use this information to reflect on and improve the quality of education. The SENCo will use the data dashboards to compare our school with local and national data annually and report to our senior leadership team. (The January census is used and the data is supplied by NYCC at the end of the summer term or early autumn term each year).

#### Role of the Governors

Our Governing Body will work with our Headteacher to ensure that our school meets its responsibilities under the <u>Children & Families Act 2014 particularly section</u> 66 regarding using their best endeavours and Equality Act 2010.

Our Governors **must** have regard to the SEND Code of Practice.

Our Governors **must** ensure that a Special Educational Needs Coordinator (SENCo) is appointed and that they are qualified, i.e. they are a qualified teacher and have the national award for special educational needs and disabilities (NASENCo). If our SENCo does not have this award on the day they are appointed then our Governing Body **must** ensure it is achieved within 3 years of their appointment. This also applies to the Headteacher if they take on the role of SENCo.

- 6.3 There should be a member of the governing body or a sub-committee with specific oversight
  of the school's arrangements for SEN and disability. School leaders should regularly review how
  expertise and resources used to address SEN can be used to build the quality of whole-school
  provision as part of their approach to school improvement.
- 6.97 They should consider their strategic approach to meeting SEN in the context of the total resources available, including any resources targeted at particular groups, such as the pupil premium.

In our school, this means that a SEN Governor is appointed to work directly with the SENCo and other members of the senior leadership team and report to the governing body about matters related to SEND.

The Governors must publish at least annually a SEN Information report.

6.79 The governing bodies of maintained schools and maintained nursery schools and the
proprietors of academy schools must publish information on their websites about the
implementation of the governing body's or the proprietor's policy for pupils with SEN. The
information published should be updated annually and any changes to the information occurring
during the year should be updated as soon as possible.

The report **must** contain as a minimum the 14 bullet points listed in section 6.79 of the SEND CoP and will include arrangements for supporting CHILD who are looked after by the local authority and have SEN. Therefore, we will produce this annually and it will be uploaded onto our school website in the SEND section.

xxi School governing bodies and proprietors **must** also publish information about the arrangements for the admission of disabled children, the steps taken to prevent disabled children being treated less favourably than others, the facilities provided to assist access of disabled children, and their accessibility plans.

#### Role of the SEN Governor

Our SEN Governor will:

- be familiar with the SEND Code of Practice 2015 particularly Chapter 6
- be a critical friend to our SENCo by visiting at least once a term
- be aware of the numbers of children with SEND at our school with SEN and disabilities
- be aware of our SEND action plan

#### Monitor:

- the progress and attainment of our children with SEND
- attendance rates of our children with SEND
- fixed term and permanent exclusion rates of our children with SEND
- any internal exclusions including the frequency and length of time our children with SEND are sent out of lessons as a behaviour management strategy
- that our children are not being unfairly treated due to their SEND, for example being disproportionally being sent out of lessons, or excluded from taking part in wider educational experiences

- that our children receive a broad curriculum and social experiences, including that they
  don't disproportionately miss out on curriculum content, creative activities and break times
  in order to access additional support
- that all policies are non-discriminatory regarding pupils with SEND

#### Investigate:

- the gaps or differences in our performance, attendance or exclusion (including internal exclusions) levels between our children with and without SEND
- our strengths and areas for development regarding SEND provision
- how SEND is represented in our school development plan, and whether progress is being made towards targets
- obtain the views of our parents of children with SEND, about their experience of the school's SEN provision
- obtain the views of our children with SEND including their enjoyment and experience of learning
- obtain the views of our teachers, about their ability to implement the SEND plan

#### Report:

each term to our full governing board on their findings

#### Role of the Headteacher

The Headteacher is responsible for the strategic development, policy and provision in our school.

They are responsible along with the governing body to ensure our school meets its responsibilities under Children and Families Act 2014 and the Equality Act 2010.

The Headteacher along with other members of our senior leadership team and SENCo will publish a clear picture of the resources (e.g. a whole school provision map) that are available to the school.

Our Headteacher will ensure that any member of staff working with any child who has SEND is aware of their needs and have arrangements in place to meet them.

#### Role of the SENCo

6.87 The SENCo has an important role to play with the Headteacher and governing body, in determining the strategic development of SEN policy and provision in the school. They will be most effective in that role if they are part of the school leadership team.

6.88 The SENCo has day-to-day responsibility for the operation of SEN policy and co-ordination of specific provision made to support individual pupils with SEN, including those who have EHC plans.

6.89 The SENCo provides professional guidance to colleagues and will work closely with staff, parents and other agencies. The SENCo should be aware of the provision in the Local Offer and be able to work with professionals providing a support role to families to ensure that pupils with SEN receive appropriate support and high quality teaching.

6.90 The key responsibilities of the SENCo will include:

- overseeing the day-to-day operation of the school's SEN policy
- co-ordinating provision for children with SEN
- liaising with the relevant Designated Teacher where a looked after pupil has SEN

advising on the graduated approach to providing SEN support

advising on the deployment of the school's delegated budget and other resources to meet pupils' needs effectively

- · liaising with parents of pupils with SEN
- liaising with early years providers, other schools, educational psychologists, health and social care professionals, and independent or voluntary bodies
- being a key point of contact with external agencies, especially the local authority and its support services
- liaising with potential next providers of education to ensure a pupil and their parents are informed about options and a smooth transition is planned
- working with the headteacher and school governors to ensure that the school meets its responsibilities under the Equality Act (2010) with regard to reasonable adjustments and access arrangements
- ensuring that the school keeps the records of all pupils with SEN up to date

Our school will ensure that the SENCo has sufficient time and resources to carry out these functions. We will provide our SENCo with sufficient administrative support and time away from teaching to enable them to fulfil their responsibilities in a similar way to other important strategic roles within a school.

Our SENCo has a strategic and operational aspect to their role.

<b>Operational</b>	Strategic
Day to day systems	Knowing our school data and types of SEND and respond according with CPD for staff
Paperwork	Write and implement an action plan
Liaise with agencies	Monitor and review provision and impact
Liaise with parents and teachers	Work alongside the EHT in the reviewing of processes and systems
Transitions	Report to SLT/Governors

The

monitoring of SEND provision in our school is an essential role of our SENCo, as it will inform any areas for development.

This will be undertaken in a variety of ways such as, but not limited to:

- classroom observation with a focus on: SEND provision, resources and environment
- scrutiny of all SEND support plans content, implementation and impact
- quality assure the delivery of any interventions
- ongoing assessment of progress and impact made by intervention groups

- work sampling of pupils with SEND via book scrutinies
- attendance at pupil progress meetings
- children's questionnaires/discussions: after interventions, about support/provision in class and homework
- teacher/TA questionnaires/discussions
- effective deployment, preparedness and practice of TAs including teaching assistant interactions and questioning skills
- informal/formal feedback from staff, parents and child
- pupil progress tracking, using assessment data (whole-school processes)
- attendance records of pupils with SEND
- whole school provision map
- pupil premium scrutiny and impact (similarly for Covid catch-up funding if appropriate)
- supporting children and staff with effective transition
- consider examination/test access arrangements
- support CPD with a focus on SEND in school
- termly meeting with our SEN Governor and report to Governors and EHTs.

#### Role of class teachers

6.36 Teachers are responsible and accountable for the progress and development of the pupils in their class, including where pupils access support from teaching assistants or specialist staff.

#### The role of the class teachers is to:

- support the SENCo and our senior leadership team to implement this policy and have due regard to the SEND CoP
- support and engage with the SENCo in regard to the SEND monitoring role
- identify pupils with SEND
- write effective SEN support plans, and implement and review them, as set out in this policy
- set high expectations for every child including those with SEND
- liaise effectively with parents and listen and act upon their concerns
- use appropriate assessments to identify barriers to learning and set targets that are ambitious for all children
- plan lessons that will address potential areas of difficulty and remove barriers to achievement.
- use their best endeavours to meet the needs of children with SEND
- make reasonable adjustments to overcome barriers to learning
- remain responsible for working with the children on a daily basis
- keep abreast of SEND initiatives and CPD

#### Role of all support staff

The role of the support staff is to:

- ensure children become independent, resilient learners
- promote self-esteem and social inclusion
- develop their knowledge of the curriculum
- work collaboratively with class teachers to overcome any barriers to learning
- report any observations about the children they are supporting to the class teacher

- contribute to reports for reviews of children with SEND
- attend CPD and keep abreast of initiatives
- follow the TA Standards (if appropriate)
- liaise with parents as appropriate and as agreed with the class teacher
- carry out baseline assessments and assessments at the end of any intervention delivered to children, reporting these to the class teacher and SENCo.

## Safeguarding Children with SEND

Some children have an increased risk of abuse, and additional barriers can exist for some children with respect to recognising or disclosing it. We are committed to anti- discriminatory practice and recognise children's diverse circumstances. We ensure that all children have the same protection, regardless of any barriers they may face.

The additional barriers that can exist when recognising abuse and neglect in this group, include:

- Assumptions that indicators of possible abuse such as behaviour, mood and injury relate to the child's disability without further exploration;
- Pupils being more prone to peer group isolation than other pupils;
- The potential for pupils with SEN and disabilities being disproportionally impacted by behaviours such as bullying, without outwardly showing any signs;
- Communication barriers and difficulties in overcoming these barriers.

Children with disabilities may have regular contact with a wide network of carers and other adults for practical assistance in daily living including; personal intimate care, hence being mindful that such situations can increase the opportunity for an abusive adult to be alone with a child.

Flowchart for **Teachers** to ensure initial concerns are addressed using the 'Assess, Plan, Do and Review' graduated response. All pupils receive high quality teaching. CT meets with parents to discuss Progress is made their observations and concerns to CT has conterns about a see if there are similarities at home. SHORT NOTE PUT ON SCHOOL child's progress / SYSTEM. Discuss concerns with attainment/ development or social needs. Or from relevant subject leader and SENCo. Make reasonable adjustments and **Pupil Progress meeting** use any appropriate catch-up programmes. Use school provision map for guidance More detailed and formalised Difficulties persist, little meeting with SENCo. Discuss and or no progress made even agree next steps with parents and with interventions child. (Are in depth observations (maximum one term) and /or diagnostic and/or standardised assessments required from within school?). Evaluate and Discuss and write a SEN support plan review planned interventions. See (IEP, IPM etc.) with parent and child. **SEND Early Identification Toolkit** SENCo may support if required. Plan (available on CYPS info) must include info about adjustments, interventions and support to be Child now recorded at SEN Support provided as well as the expected on school system, also identified as impact on progress, development or Code K on census. behaviour. There must be a clear Parents must be sensitively informed date for review that child has SEN/D Review Progress, half termly or termly as Review and modify Progress is appropriate with parents IPM/SEN support made and CHILD in plan. Continue for a consultation/support further cycle of APDR from SENCo **Difficulties Persist** Implement recommendations **Difficulties Persist** from SEND Hub/other outside agencies. Use the provision Review IPM. Repeat cycle as Gather evidence of the impact of bandings with SENCo often as required. the recommendations to look at level of A full term's worth of evidence need in consultation should now be available to with parents & child. support referral to SPA- RfI. **Consider EHCP** 

## **SEN Chronology of Support and Involvement**

Personal Details		Pho	to	
Full name				
Known as				
Date of Birth				
UPN or NHS number				
Address				
Main contact phone number				
Parent/carer's details (with PR)	Name:			
,	Address:			
	Telephone:			
	Email:			
Preferred method of contact	Telephone/email/le	etter		
Preferred time for calls/meeting	S			
Language				
GP name and address				
Child Looked After by the Loo			Yes/No	
Other Social Care Involvemen			Yes/No	
Social Worker Name				
Social Worker Contact Number				
Social Worker Address				
Local Authority & Team				
Who has parental responsibility	?			
Forces Family	Yes/No			
Details	103/140			
Details				
Eligible for Pupil Premium	Yes/No			
Details				
Young Carer	Yes/No			
Details	169/110			
Details				
Current Setting				
Date of joining Setting				
Date of Johning Colling				
Attendance History				
This academic year	Last year	Previous year		
				Yes / No
If yes please give brief details	, ,			103/140
you ploade give brief details				
Dates of exclusion Details of	Exclusion			
_ store of ordered   Details of				
<u> </u>				
Date of 'short note' - At a				
Glance completed and				
noted on Pupil Tracker				
system on Teams				
Date SEN identified				

Strengths and Interests	
Achievements	
Educational history (including previous settings)	
Educational attainment/ developmental milestones (summary at end of each academic year)	

Overview of Needs / Barriers to Learning					
Cognition and Learning					
Communication and Interaction					
Social and Emotional Mental Health Needs					
Sensory and Physical Needs					

History of previous targeted and specialist interventions/provision  Build chronology of interventions / provision with each new SEN Support Plan									
NC Year	Provision etc	Deta frequency,	Details frequency, duration, group size etc.			Impact (with ratio gains if possible)			
		9:0420.	Size etc.						
	Age	ncies involved with t	the child/young p	erson	over time (	if any)			
,	Agency	Contact Name	Contact Details		Date from	Date to	Report Available		
	School	's summary for transit	ion and recommen	dation	s for receivin	ng school			
List of attachments: e.g. last two SEN support plans etc.									



## Federation of Middleham and Spennithorne - SEN Individual Provision Map (IPM)

Name:	Class:		Area(s) of Need:	Plan Number:		
Date of Birth:	Year Group:			Plan Date:		
				Review Date:		
Strengths:		Challenges/Barriers to Learning/Outcomes Sought				
•		•				
•		•				
•						
Targets linked to challenges/needs/	outcomes sought	1				
1.						
2.						
3.						
<b>Provision</b> (State how the target will bused/adjustments/approaches/resointerventions/when/how often/who	ources/support/	Expecte	d Impact			
1.						
2.						
3.						
·		•				

## **REVIEW**

	Review of Targets								
	Pre-assessment (Where CYP was at start of plan)	Post assessment (where s/he is now)	Impact/Act Outcome		Comm	ents			
1									
2									
3									
			Child/Young I	Person's Views					
			Parents	' Views					
	My Ch	nild has SEND and this sch	ool gives them th	e support they need to s	ucceed. (Ple	ase circle)			
	Strongly Disagree		gree	Agree		Strongly Agree			

Parental Signature: